**ProView Bauska**

**Team Working Agreement**

**Appendix 1**

**Team structure:**

Jēkabs Solovjovs

Team leader

Project management Communications Design Software

and strategy and marketing

Zahid Pashayev Sofiia Garmash Edvards Markevičs Vladislavs Jerins

Benoit Fevre Mukhammad Mingboev Reinis Bērziņš Jēkabs Solovjovs

Note! This structure can change based on resources and skills needed for a certain task.

**Communication tools:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Tool** | Gmail, Google Drive | GitHub | Asana | WhatsApp |
| **Link/address** | bausvote@gmail.com | https://github.com/jekabssoloRBS/ProView | app.asana.com | ProView group |

**Change management (Agreement):**

|  |  |  |
| --- | --- | --- |
| **Date** | **Description of the change** | **Changed by** |
| 2019-09-22 | Initial draft | Jēkabs Solovjovs |
| 2019-09-26 | Minor improvements and addition of Appendix 1 | Jēkabs Solovjovs |
| 2019-10-25 | Name change | Jēkabs Solovjovs |